## **COMPLAINT FORM**

Derby College Group want to hear your views: students and stakeholders can use this form to detail any formal or informal complaints.

Forms should submitted to Student Services, Reception or addressed to: Vice Principal - Quality of Education, Derby College Group, Roundhouse Road, Pride Park, Derby, Derbyshire, DE24 8JE

How do we use the information recorded on this form? Please refer to the Derby College Privacy Notice on our website Copies of all documents in relation to complaints received by derby college are filed centrally and details are logged in the complaints database